

# 2009 SUMMER NAMM OFFICIAL HOTELS OFFERING SUITES

Show Dates: **July 17-19, 2009**

Hotel / Address / City	Suite Type	
<b>Courtyard by Marriott Downtown</b> 170 Fourth Avenue North Nashville, TN 37219	One Bedroom Suite	\$162.00
<b>Hampton Inn &amp; Suites Downtown</b> 310 Fourth Avenue South Nashville, TN 37201	One Bedroom Suite	\$219.00
	Two Bedroom Suite	\$229.00
<b>Hermitage Hotel</b> 231 Sixth Avenue, North Nashville, TN 37219	Executive Suite	\$1,500.00
	Presidential Suite	\$2,000.00
<b>Holiday Inn Express Downtown</b> 920 Broadway Nashville, TN 37203	One Bedroom Suite	\$354.00
<b>Renaissance Nashville Hotel</b> 611 Commerce Street Nashville, TN 37203	One Bedroom Suite	\$545.00
	Two Bedroom Suite	\$695.00
<b>Sheraton Nashville Downtown</b> 623 Union Street Nashville, TN 37219	Executive King Suite	\$350.00
	One Bedroom Presidential	\$600.00
<b>Union Station Hotel</b> 1001 Broadway Nashville, TN 37203	One Bedroom Suite	\$250.00

**NEW Suite Cancellation Policy:** Beginning May 15, 2009 hotels may charge a deposit of one suite night's room and tax to credit card provided. Any cancellation of a suite received after May 15, 2009 is subject to a charge of one suite night's room and tax by the hotel. Hotels also reserve the right to charge a fee for early departure. First night no-show will result in a charge of one suite night's room and tax plus reservation loss. Changes can be made with the Housing Bureau through June 12, 2009. Any changes or cancellations after this date must be made directly with the hotel. All reservations must be guaranteed by a valid credit card with expiration a month after show date.

Occupancy Tax: 6%  
City Tax: \$2.50  
State Sales Tax: 9.25%  
PLEASE NOTE: Tax rate quoted is current at the time of printing. Tax rate is subject to change.

Contact NAMM's Meetings & Events Department for availability, descriptions and floor plans of suites:  
(760) 438-8001

# 2009 SUMMER NAMM EXHIBITOR SUITE RESERVATION FORM

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Company Name: \_\_\_\_\_ Member #: \_\_\_\_\_

Contact Name: \_\_\_\_\_ On-site Cell #: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip, Country: \_\_\_\_\_

Phone #: \_\_\_\_\_ Fax: \_\_\_\_\_ e-mail: \_\_\_\_\_

Signature: \_\_\_\_\_

Send acknowledgment by (check one):  e-mail  Fax

Hotel Choices: 1. \_\_\_\_\_ 3. \_\_\_\_\_

2. \_\_\_\_\_ 4. \_\_\_\_\_

Hotel Frequent Traveler Information: Hotel: \_\_\_\_\_ ID #: \_\_\_\_\_

NAMM is happy to accept your completed Exhibitor Suite Reservation form once you have submitted your Exhibit Space Application and deposit.

Please type or print clearly then fax your completed and signed Exhibitor Suite Reservation Form back to 760-438-9008 no later than June 12, 2009.

**NAMM Meetings & Events Department**  
5790 Armada Drive  
Carlsbad, CA 92008  
Phone: 760-438-8001  
**FAX: 760-438-9008**

**Important Suite Reservation Dates:**

**Mar 18:** Official NAMM Show housing opens at 8:00 a.m. PDT.

**May 15:** Last day to cancel suites w/o penalty

**Jun 12:** Last day to make reservations at the NAMM discounted rate though the Nashville Housing Bureau.

Last day for checks to be accepted

**For more show information, visit: [www.namm.org](http://www.namm.org)**

The Nashville Housing Bureau will continue to process changes and cancellations through 5:00 p.m. (PDT) on June 12, 2009. Cancellations received after April 29, 2009 will incur a \$50 fee. After June 12, 2009, Exhibitors should contact their hotel directly for changes and cancellations. Please Note: Individual guest names are required at the time of booking.  
Nashville Housing Bureau • Fax: 615-259-4126 or e-mail [ncvbhousing@visitmusiccity.com](mailto:ncvbhousing@visitmusiccity.com)

**Office Use Only**

Exhibiting \_\_\_\_\_  
Approved \_\_\_\_\_  
Date \_\_\_\_\_

Names of Guests	Sharing with	1 Bedroom or 2 Bedroom	Number of Beds in Sleeping Room(s)	Arrival Date	Departure Date	Special Requests

CREDIT CARD DEPOSIT (circle one):  VISA  MASTERCARD  AMERICAN EXPRESS  DISCOVER  DINERS CLUB

Card #: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

Cardholder's name: \_\_\_\_\_ Signature: \_\_\_\_\_

Make company check, money order or cashier's check payable to: **Nashville Housing Bureau** (checks payable in U.S. funds drawn on a U.S. bank only). Checks are not accepted after June 12, 2009.

**Prepayment Required at time of booking:** Total Deposit = number of suites requested \_\_\_\_\_ x 2 nights' suite rate + tax = \$ \_\_\_\_\_  
(Nashville tax rate = 9.25%) See cancellation terms below.

**PLEASE NOTE: Taxes quoted are current at the time of printing. Tax rate subject to change.**

Suites are reserved for Exhibitors who contract directly with NAMM for a minimum 200 sq. ft. of booth space on the show floor. Sharing companies are not eligible. Exhibitors may not submit a request on behalf of another division or company. Exhibitors agree not to schedule tours, meetings or other events that might reasonably be expected to draw attendance away from the Trade Show during any part of the official Trade Show hours. Suites are assigned based on compliance with all rules and regulations based on a first-come, first-served basis after payment has been made on booth. Non-observance of these rules will jeopardize the Exhibitor's ability to exhibit at future NAMM shows and may result in immediate termination of the Exhibitor's Exhibit Space Agreement, cancellation of Trade Show badges, and termination of the right to exhibit without any refund or other liability on the part of NAMM. If the company status changes as a NAMM Member or Exhibitor during this process, reservations are subject to change or cancellation. NAMM reserves the right to decline any or all applications for suite requests.