

**2012 SUMMER NAMM**  
**Nashville, TN • July 12-14, 2012**  
**Official Headquarters Hotel:**  
**Renaissance Nashville Hotel**



**611 Commerce Street**

Standard Room	\$184 single/double
Concierge Level	\$214 single/double
Junior Suite	\$475
One-Bedroom Suite	\$580
Two-Bedroom Suite	\$730

You may request a suite once you have submitted your Exhibitor Space Application with deposit. Two night minimum is required.

Suites are reserved for Exhibitors who contract directly with NAMM for a minimum of 200 square-feet of booth space. Sharing companies are not eligible. If your status as a NAMM Member or Exhibitor changes during this process, reservations are subject to change or cancellation.

Suite cancellation policy: Beginning May 4, 2012, hotel may charge a deposit amount of a suite night's room and tax to credit card provided. Any cancellation to a suite received after May 4, 2012 is subject to a charge of one suite night's room payment plus tax by hotel. Hotel also reserves the right to charge a fee for early departure.

Any changes or cancellations after June 18, 2012 must be made directly with the hotel. All reservations must be guaranteed by a valid credit card with expiration date after August 2012.

First night no-show will result in a charge of one night's room and tax, plus reservation loss.

No furniture removal or meeting space setups will be allowed in the suites. Displaying product in any room is prohibited during show hours unless the room is being used for internal company training.

Contact NAMM for availability, description and floor plans of suites at (760) 438-8001.

**Taxes**

**State Sales Tax: 9.25%, City Tax \$2.50, Occupancy Tax: 6%**

**Please Note: Tax rate quoted is current at the time of printing. Tax rate is subject to change. Hotel rates do not include taxes.**

Nashville Housing Bureau  
150 4th Avenue North, Suite G-250  
Nashville, TN 37219  
Phone: 615-259-4700  
Toll Free: 877-259-4716  
FAX: 615-259-4126  
ncvbhousing@visitmusiccity.com

Important dates:  
Member Housing Opens: March 28, 2012  
Deadline to Cancel Rooms/Suites  
without \$50 penalty: May 4, 2012  
Last Day to Reserve Rooms  
at the NAMM Discounted Rate: June 18, 2012

\*NAMM's official housing company is the Nashville Convention and Visitors Bureau. Should you receive calls from any other housing companies, please know that they are not associated with our trade show and reservations made through those vendors cannot be guaranteed. If you are approached by an individual or company suggesting you place a hotel reservation with them, please notify us and we will rectify the situation.

# 2012 SUMMER NAMM HOTEL RESERVATION FORM

**FAX TO HOUSING BUREAU ONLY**

**Official Housing Form**

**Show Dates: July 12-14, 2012**

Company Name: \_\_\_\_\_ Member #: \_\_\_\_\_

Contact Name (print): \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip, Country: \_\_\_\_\_

Phone #: \_\_\_\_\_ Fax: \_\_\_\_\_ email: \_\_\_\_\_

Send acknowledgment by (check one):  email  Fax

Hotel Frequent Traveler Information: Hotel: \_\_\_\_\_ ID #: \_\_\_\_\_

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### Important Housing Dates

- Mar 28:** NAMM Member Housing officially opens at 8:00 a.m. PT
- May 4:** Last day to cancel rooms without penalty; \$50 fee per cancellation after this date.
- May 9:** Non-Member Housing opens
- Jun 18:** Last day to make reservations at the NAMM discounted rate through the Nashville Housing Bureau.

You will receive an acknowledgment from the Nashville Housing Bureau once your reservation is processed. Acknowledgments are immediate if booked online; one week if form is faxed. Please review the acknowledgment carefully for your assigned hotel's cancellation fees, policies and procedures.

ADA (Americans with Disabilities Act)

Check here if ADA accommodations are desired.

Please specify needs: \_\_\_\_\_

Names of Guests	Sharing with	Number of Rooms	Number of Beds in Room	Arrival Date	Departure Date	Special Requests

CREDIT CARD DEPOSIT :  VISA  MASTERCARD  AMERICAN EXPRESS

Card #: \_\_\_\_\_ Expiration Date: \_\_\_\_\_  
(Expiration date on card must be after August 2012)

Cardholder's name: \_\_\_\_\_ Signature: \_\_\_\_\_

The Nashville Housing Bureau is responsible for insuring the credit card you provide is protected under PCI compliance requirements.

Deposit of one night room rate plus tax is required at time of booking. When reserving ten (10) or more rooms, two nights' room rate plus tax is required.

No-shows or early departure without advanced notice will result in forfeiture of deposit to hotel. Deposits for room blocks of more than ten (10) rooms are completely non-refundable if cancelled after June 18.

**If your status changes as a NAMM Member or Exhibitor during the process, reservations are subject to change or cancellation.**

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