NAMM believe in music | the NAMM show 14

Exhibitor Event Request Form

JANUARY 23 – 26, 2014 • ANAHEIM CONVENTION CENTER • ANAHEIM, CALIFORNIA

CONTACT INFORMATION

PLEASE RETURN THE COMPLETED FORM VIA EMAIL (**MEETINGS@NAMM.ORG**)

Company Name: _____ Member #: _____

Contact Name (print): _____ On-site Cell# _____

Address: _____

City, State, Zip, Country: _____

Phone #: _____ Fax: _____ Email: _____

❑ I have read and understand the Terms and Conditions listed below. **Submit by Email**

Preferred Venue (in order of preference):

1. _____ 3. _____

2. _____ 4. _____

Events may not be held during NAMM show hours: Thursday – Sunday 10:00AM – 6:00PM

EVENT INFORMATION

Event Title: _____

Number of People: _____

Please Check One: ❑ Published Event ❑ Private Event by Invitation Only

Setup Begins: _____ Time: _____

Event Begins: _____ Time: _____

Event Ends: _____ Time: _____

Tear Down Ends: _____ Time: _____

Event Type : _____

Room Setup (please check preference):

❑ Conference ❑ U-Shape ❑ Classroom ❑ Other
❑ Rounds ❑ Theater ❑ Reception

MEETING ROOM REQUIREMENTS

Concert - Sound Check & Rehearsal Time: _____

Type of Music/Sound Level: _____

Recording Concert: ❑ Yes ❑ No

❑ Breakfast ❑ Reception ❑ AV Equipment ❑ Stage:
❑ Luncheon ❑ Other ❑ Front Screen Projection Stage Size: _____
❑ Dinner ❑ Rear Screen Projection

Notes: _____

NAMM MEETINGS & EVENTS

NAMM will accept your completed Exhibitor Event Reservation Form once you have submitted your Exhibit Space Application with deposit.

We will contact the venue(s) on your behalf to confirm pricing and space availability and find the best options possible.

5790 Armada Drive
Carlsbad, CA 92008
Phone: 760-438-8001
FAX: 760-438-9008

OFFICE USE ONLY

Exhibiting _____ Sq. Ft. _____

Approved _____ Date _____

TERMS AND CONDITIONS: NAMM must receive a valid Exhibit Space Application and deposit prior to processing Exhibitor Event Reservation Forms. Reservations will be accommodated on a first-come, first-served basis. Meeting room rates vary and may be negotiable. Your venue of choice will forward catering menus and specify deposit requirements. Neither the venues nor NAMM provide security or insurance for meeting rooms. Although every effort will be made to secure appropriate space for your request, NAMM is not responsible for noise interruptions created by neighboring events.

Event space is reserved for Exhibitors who contract directly with NAMM for a minimum of 200 square feet of booth space on the show floor. Sharing companies are not eligible. Exhibitors may not submit a request on behalf of another division or any other company. Exhibitors agree not to schedule tours, meetings, or other events that might reasonably be expected to draw attendance away from the Trade Show during any part of the official Trade Show hours. Displaying product in any room is prohibited during show hours unless the room is being used for internal company training. Event space is assigned based on compliance with all rules and regulations. Non-observance of these rules will jeopardize the Exhibitor's ability to exhibit at future NAMM shows and may result in immediate termination of the Exhibitor's Exhibit Space Agreement, cancellation of Trade Show badges, and termination of the right to exhibit without any refund or other liability on the part of NAMM. If the company status as a NAMM Member or exhibitor changes during this process, event requests are subject to change or cancellation. NAMM reserves the right to decline any or all event requests.