

FREIGHT TARGET CHECK-IN

Hall A Booths: 80-86, 104-106, 10300-12612



FREIGHT TARGET CHECK-IN SCHEDULE

Marshalling Yard Truck Check-In Time
(Schedule as noted)

NOON	Friday,	January 19, 2024
7 AM	Monday,	January 22, 2024
NOON	Monday,	January 22, 2024
7 AM	Tuesday,	January 23, 2024
NOON	Tuesday,	January 23, 2024
Last In	7 AM	Wednesday, January 24, 2024

***This freight target schedule is not your unload time at the Convention Center. It is the time your truck may check into the Marshalling Yard. See notes to the right for details.**

FREIGHT TARGET MAP INSTRUCTIONS:

1. Locate your exhibit space on the map
2. Determine the corresponding color and target freight check-in time.
 - Please note that times may have shifted from previous shows as other shows in the Anaheim Convention Center before or after NAMM can impact the time allocated to NAMM move in/out times.
 - Ensure your carrier is aware of the [marshalling yard](#) check-in time and location.
3. This is a marshalling yard check-in time, not a freight unloading time
4. Be sure to allow time between your check-in and labor call (4-8 hours)
5. If you would like to request a change to your check-in time, please use this link. [Freight Target Change Request Form](#)

FREIGHT TARGET MOVE-IN OPTIONS:

Option 1 – POV (privately owned vehicle) delivery

- Access the lot from West street – see [POV map](#) and carefully review important POV instructions.
- Delivery hours: Wednesday, January 24 – 8am- 1pm

Option 2 – Ship freight to the Freeman Warehouse

- Your freight will be delivered to your booth on or before your scheduled target time
- Additional fees may apply – review [material handling forms](#) for details

Option 3 – Ship freight directly to the Anaheim Convention Center

- Accepting freight based on your target time only
- Target indicates when carrier must check in at the marshalling yard, not the time the truck arrives at the Convention Center
- Deliveries arriving at the Convention Center prior to the official NAMM move-in dates will be turned away

IMPORTANT MOVE-IN DETAILS:

Wood crates must have empty labels affixed to them so they can be removed from the show floor by Tuesday, January 23 at 5 pm (except Last In / First Outs)

Boxes, crates of any material, and product may not be stored behind exhibit space per Fire Marshal policy

Labor:

- When scheduling labor, please allow 4-6 hours (halls A-D) and 8 hours (ACC levels 2-3 and ACC north) from your freight target check in time until labor begins. This will ensure that you do not have labor standing around waiting for the freight to be delivered to your exhibit location. It takes time for the carrier to get from the marshalling yard to the Convention Center, unload the freight and then deliver it to your space. Please allow for this time.
- Installation/set up is not required on the same day that your freight is delivered to your space. Please consider the security of your freight, however, it can remain at your space until you arrive to unpack and set up.
- If labor is required outside of normal business hours (8am-4:30pm M-F), please contact Freeman to ensure labor will be available.

Overtime:

- Trucks missing their target time and unloading outside of normal business hours (8am-4:30pm M-F), may incur overtime charges.
- Saturday and Sunday may be utilized for freight delivery by appointment only and overtime rates will apply.

Target Date/Time change request:

- Change request form is located in the Exhibitor Service Manual in the Forms & Brochures section.
- [Freight Target Change Request Form](#)
- Submitting a form does not guarantee approval. Approved changes are valid for one show only.

Missed Target date/time charges:

- Failure to meet your assigned target date/time, without an approved change form, will result in additional fees.
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FREIGHT TARGET CHECK-IN

Hall B Booths: 108-119, 7600-10400, B1, B3

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4. Be sure to allow time between your check-in and labor call (4-8 hours)
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FREIGHT TARGET MOVE-IN OPTIONS:

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- Your freight will be delivered to your booth on or before your scheduled target time
 - Additional fees may apply – review [material handling forms](#) for details

- Option 3 – Ship freight directly to the Anaheim Convention Center**
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- Labor:**
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NO FREIGHT AISLE

Plan as of 11/9/2023

FREIGHT TARGET CHECK-IN

Hall C Booths: 42-43, 119, 6100-8307, C1-C3

FREIGHT TARGET MAP INSTRUCTIONS:

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FREIGHT TARGET MOVE-IN OPTIONS:

Option 1 – POV (privately owned vehicle) delivery

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Option 2 – Ship freight to the Freeman Warehouse

- Your freight will be delivered to your booth on or before your scheduled target time
- Additional fees may apply – review [material handling forms](#) for details

Option 3 – Ship freight directly to the Anaheim Convention Center

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IMPORTANT MOVE-IN DETAILS:

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Labor:

- When scheduling labor, please allow 4-6 hours (halls A-D) and 8 hours (ACC levels 2-3 and ACC north) from your freight target check in time until labor begins. This will ensure that you do not have labor standing around waiting for the freight to be delivered to your exhibit location. It takes time for the carrier to get from the marshalling yard to the Convention Center, unload the freight and then deliver it to your space. Please allow for this time.
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■ **NO FREIGHT AISLE**



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FREIGHT TARGET CHECK-IN SCHEDULE

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(Schedule as noted)**

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NOON	Friday,	January 19, 2024
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Last In	7 AM	Wednesday, January 24, 2024

***This freight target schedule is not your unload time at the Convention Center. It is the time your truck may check into the Marshalling Yard. See notes to the right for details.**

NOTE: Level 2 and 3 are accessible by elevator only (11'2" Wide x 18' deep x 10' High - 12,000 lbs. capacity). Freight targets are based on elevator access and/or room availability.

Pianos or additional product apart from your primary freight delivery must be scheduled separately in advance with Mark Victorino at mark.victorino@freemanco.com.

FREIGHT TARGET CHECK-IN

ACC Level 2 Meeting Rooms: 201-213

FREIGHT TARGET MAP INSTRUCTIONS:

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FREIGHT TARGET MOVE-IN OPTIONS:

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NOTE: Level 2 and 3 are accessible by elevator only (11'2" Wide x 18' deep x 10' High - 12,000 lbs. capacity). Freight targets are based on elevator access and/or room availability.

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FREIGHT TARGET CHECK-IN

ACC Level 3 Meeting Rooms: 300-304

FREIGHT TARGET MAP INSTRUCTIONS:

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January 25 – 28, 2024 • Anaheim, CA

FREIGHT TARGET CHECK-IN

ACC North Level 1 Booths: 14000-16323



FREIGHT TARGET CHECK-IN SCHEDULE
Marshalling Yard Truck Check-In Time
(Schedule as noted)

Blue	NOON	Friday,	January 19, 2024
Grey	7 AM	Monday,	January 22, 2024
Red	NOON	Monday,	January 22, 2024
Orange	7 AM	Tuesday,	January 23, 2024
Pink	NOON	Tuesday,	January 23, 2024
White	Last In	7 AM	Wednesday, January 24, 2024

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FREIGHT TARGET MAP INSTRUCTIONS:

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January 25 – 28, 2024 • Anaheim, CA

FREIGHT TARGET CHECK-IN

ACC North Level 2 Booths: 17100-19317

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NO FREIGHT AISLE