# January 28 – 30, 2027 • Anaheim, CA




**FREIGHT TARGET CHECK-IN SCHEDULE**

**Marshalling Yard Truck Check-In Time (Schedule as noted)**

| | | | |
|---|---|---|---|
| | NOON | Friday, | January 22, 2027 |
| | 7 AM | Saturday, | January 23, 2027 |
| | 11 AM | Saturday | January 23, 2027 |
| | 7 AM | Sunday, | January 24, 2027 |
| | 11 AM | Sunday, | January 24, 2027 |
| | 7 AM | Monday, | January 25, 2027 |
| | 11 AM | Monday, | January 25, 2027 |
| | 7 AM | Tuesday, | January 26, 2027 |
| | 11 AM | Tuesday, | January 26, 2027 |
| Last In | 7 AM | Wednesday, | January 27, 2027 |

***This freight target schedule is not your unload time at the Convention Center. It is the time your truck may check into the Marshalling Yard. See notes to the right for details.**

# FREIGHT TARGET CHECK-IN

## Hall A Booths: 80-86, 104-106, 10300-12612

**FREIGHT TARGET MAP INSTRUCTIONS:**

1. Locate your exhibit space on the map
2. Determine the corresponding color and target freight check-in time.
- Please note that times may have shifted from previous shows as other shows in the Anaheim Convention Center before or after NAMM can impact the time allocated to NAMM move in/out times.
- Ensure your carrier is aware of the marshalling yard check-in time and location**.**
3. This is a marshalling yard check-in time, not a freight unloading time
4. Be sure to allow time between your check-in and labor call (4-8 hours)
5. If you would like to request a change to your check-in time, please use this link. Freight Target Change Request Form

**FREIGHT TARGET MOVE-IN OPTIONS:**

**Option 1 – POV (privately owned vehicle) delivery**
- Access the lot from West street – see POV map and carefully review important POV instructions.
- Delivery hours: Wednesday, January 21 – 8am- 1pm

**Option 2 – Ship freight to the Freeman Warehouse**
- Your freight will be delivered to your booth on or before your scheduled target time
- Additional fees may apply – review material handling forms for details

**Option 3 – Ship freight directly to the Anaheim Convention Center**
- Accepting freight based on your target time only
- Target indicates when carrier must check in at the marshalling yard, not the time the truck arrives at the Convention Center
- Deliveries arriving at the Convention Center prior to the official NAMM move-in dates will be turned away

**IMPORTANT MOVE-IN DETAILS:**

Wood crates must have empty labels affixed to them so they can be removed from the show floor by Tuesday, January 20 at 5 pm (except Last In / First Outs)
Boxes, crates of any material, and product may not be stored behind exhibit space per Fire Marshal policy

**Labor:**
- When scheduling labor, please allow 4-6 hours (halls A-D) and 8 hours (ACC levels 2-3 and ACC north) from your freight target check in time until labor begins. This will ensure that you do not have labor standing around waiting for the freight to be delivered to your exhibit location. It takes time for the carrier to get from the marshalling yard to the Convention Center, unload the freight and then deliver it to your space. Please allow for this time.
- Installation/set up is not required on the same day that your freight is delivered to your space. Please consider the security of your freight, however, it can remain at your space until you arrive to unpack and set up.
- If labor is required outside of normal business hours (8am-4:30pm M-F), please contact Freeman to ensure labor will be available.

**Target Date/Time change request:**
- Change request form is located in the Exhibitor Service Manual in the Forms & Brochures section.
- Submitting a form does not guarantee approval. Approved changes are valid for one show only. Freight Target Change Request Form

**Missed Target date/time charges:**
- Failure to meet your assigned target date/time, without an approved change form, will result in additional fees.
- Clearly labeled product may be delivered independent of the exhibit, after assigned target without incurring additional fees.

Plan as of 10/26/2026

# FREIGHT TARGET CHECK-IN

## Hall B Booths: 108-119, 7600-10400, B1, B3

## January 28 – 30, 2027 • Anaheim, CA




**FREIGHT TARGET CHECK-IN SCHEDULE**

**Marshalling Yard Truck Check-In Time (Schedule as noted)**

| | | | |
|---|---|---|---|
| | NOON | Friday, | January 22, 2027 |
| | 7 AM | Saturday, | January 23, 2027 |
| | 11 AM | Saturday | January 23, 2027 |
| | 7 AM | Sunday, | January 24, 2027 |
| | 11 AM | Sunday, | January 24, 2027 |
| | 7 AM | Monday, | January 25, 2027 |
| | 11 AM | Monday, | January 25, 2027 |
| | 7 AM | Tuesday, | January 26, 2027 |
| | 11 AM | Tuesday, | January 26, 2027 |
| Last In | 7 AM | Wednesday, | January 27, 2027 |

***This freight target schedule is not your unload time at the Convention Center. It is the time your truck may check into the Marshalling Yard. See notes to the right for details.**

**FREIGHT TARGET MAP INSTRUCTIONS:**

1. Locate your exhibit space on the map
2. Determine the corresponding color and target freight check-in time.
- Please note that times may have shifted from previous shows as other shows in the Anaheim Convention Center before or after NAMM can impact the time allocated to NAMM move in/out times.
- Ensure your carrier is aware of the marshalling yard check-in time and location.
3. This is a marshalling yard check-in time, not a freight unloading time
4. Be sure to allow time between your check-in and labor call (4-8 hours)
5. If you would like to request a change to your check-in time, please use this link. Freight Target Change Request Form

**FREIGHT TARGET MOVE-IN OPTIONS:**

**Option 1 – POV (privately owned vehicle) delivery**
- Access the lot from West street – see POV map and carefully review important POV instructions.
- Delivery hours: Wednesday, January 21 – 8am- 1pm

**Option 2 – Ship freight to the Freeman Warehouse**
- Your freight will be delivered to your booth on or before your scheduled target time
- Additional fees may apply – review material handling forms for details

**Option 3 – Ship freight directly to the Anaheim Convention Center**
- Accepting freight based on your target time only
- Target indicates when carrier must check in at the marshalling yard, not the time the truck arrives at the Convention Center
- Deliveries arriving at the Convention Center prior to the official NAMM move-in dates will be turned away

**IMPORTANT MOVE-IN DETAILS:**

Wood crates must have empty labels affixed to them so they can be removed from the show floor by Tuesday, January 20 at 5 pm (except Last In / First Outs)
Boxes, crates of any material, and product may not be stored behind exhibit space per Fire Marshal policy

**Labor:**
- When scheduling labor, please allow 4-6 hours (halls A-D) and 8 hours (ACC levels 2-3 and ACC north) from your freight target check in time until labor begins. This will ensure that you do not have labor standing around waiting for the freight to be delivered to your exhibit location. It takes time for the carrier to get from the marshalling yard to the Convention Center, unload the freight and then deliver it to your space. Please allow for this time.
- Installation/set up is not required on the same day that your freight is delivered to your space. Please consider the security of your freight, however, it can remain at your space until you arrive to unpack and set up.
- If labor is required outside of normal business hours (8am-4:30pm M-F), please contact Freeman to ensure labor will be available.

**Target Date/Time change request:**
- Change request form is located in the Exhibitor Service Manual in the Forms & Brochures section.
- Submitting a form does not guarantee approval. Approved changes are valid for one show only. Freight Target Change Request Form

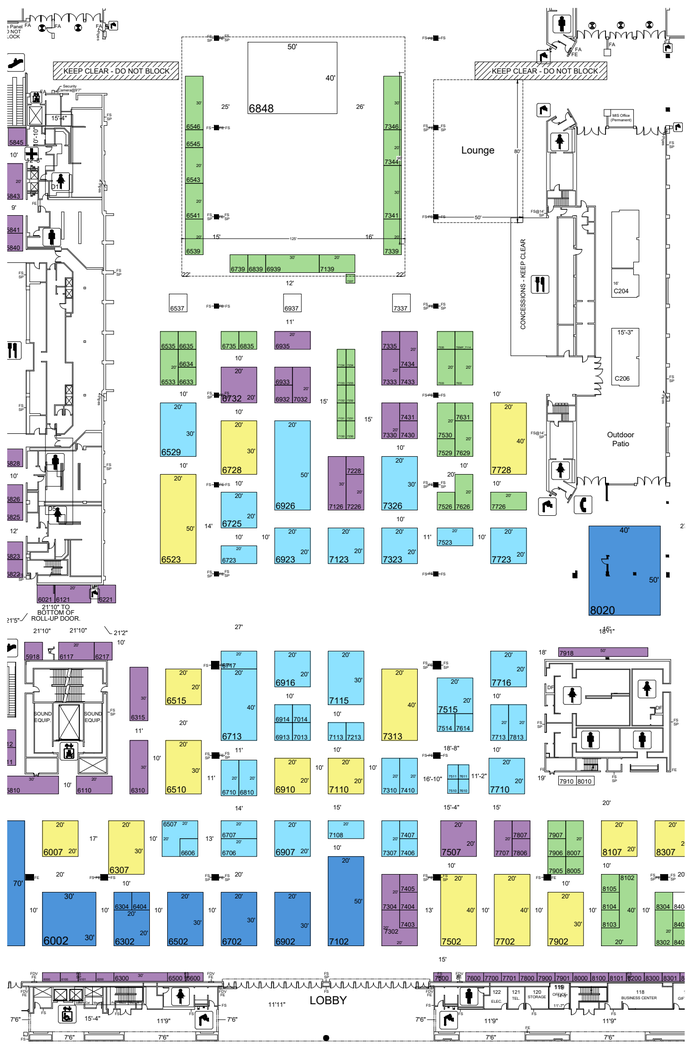
**Missed Target date/time charges:**
- Failure to meet your assigned target date/time, without an approved change form, will result in additional fees.
- Clearly labeled product may be delivered independent of the exhibit, after assigned target without incurring additional fees.

Plan as of 10/26/2026

# January 28 – 30, 2027 • Anaheim, CA

# FREIGHT TARGET CHECK-IN

## Hall C Booths: 42-43, 119, 6100-8307, C1-C3




**FREIGHT TARGET CHECK-IN SCHEDULE**

**Marshalling Yard Truck Check-In Time (Schedule as noted)**

| | | | |
|---|---|---|---|
| | NOON | Friday, | January 22, 2027 |
| | 7 AM | Saturday, | January 23, 2027 |
| | 11 AM | Saturday | January 23, 2027 |
| | 7 AM | Sunday, | January 24, 2027 |
| | 11 AM | Sunday, | January 24, 2027 |
| | 7 AM | Monday, | January 25, 2027 |
| | 11 AM | Monday, | January 25, 2027 |
| | 7 AM | Tuesday, | January 26, 2027 |
| | 11 AM | Tuesday, | January 26, 2027 |
| Last In | 7 AM | Wednesday, | January 27, 2027 |

***This freight target schedule is not your unload time at the Convention Center. It is the time your truck may check into the Marshalling Yard. See notes to the right for details.**

**FREIGHT TARGET MAP INSTRUCTIONS:**

1. Locate your exhibit space on the map
2. Determine the corresponding color and target freight check-in time.
- Please note that times may have shifted from previous shows as other shows in the Anaheim Convention Center before or after NAMM can impact the time allocated to NAMM move in/out times.
- Ensure your carrier is aware of the marshalling yard check-in time and location**.**
3. This is a marshalling yard check-in time, not a freight unloading time
4. Be sure to allow time between your check-in and labor call (4-8 hours)
5. If you would like to request a change to your check-in time, please use this link. Freight Target Change Request Form

**FREIGHT TARGET MOVE-IN OPTIONS:**

**Option 1 – POV (privately owned vehicle) delivery**
- Access the lot from West street – see POV map and carefully review important POV instructions.
- Delivery hours: Wednesday, January 21 – 8am- 1pm

**Option 2 – Ship freight to the Freeman Warehouse**
- Your freight will be delivered to your booth on or before your scheduled target time
- Additional fees may apply – review material handling forms for details

**Option 3 – Ship freight directly to the Anaheim Convention Center**
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- Target indicates when carrier must check in at the marshalling yard, not the time the truck arrives at the Convention Center
- Deliveries arriving at the Convention Center prior to the official NAMM move-in dates will be turned away

**IMPORTANT MOVE-IN DETAILS:**

Wood crates must have empty labels affixed to them so they can be removed from the show floor by Tuesday, January 20 at 5 pm (except Last In / First Outs)
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**Labor:**
- When scheduling labor, please allow 4-6 hours (halls A-D) and 8 hours (ACC levels 2-3 and ACC north) from your freight target check in time until labor begins. This will ensure that you do not have labor standing around waiting for the freight to be delivered to your exhibit location. It takes time for the carrier to get from the marshalling yard to the Convention Center, unload the freight and then deliver it to your space. Please allow for this time.
- Installation/set up is not required on the same day that your freight is delivered to your space. Please consider the security of your freight, however, it can remain at your space until you arrive to unpack and set up.
- If labor is required outside of normal business hours (8am-4:30pm M-F), please contact Freeman to ensure labor will be available.

**Target Date/Time change request:**
- Change request form is located in the Exhibitor Service Manual in the Forms & Brochures section.
- Submitting a form does not guarantee approval. Approved changes are valid for one show only. Freight Target Change Request Form

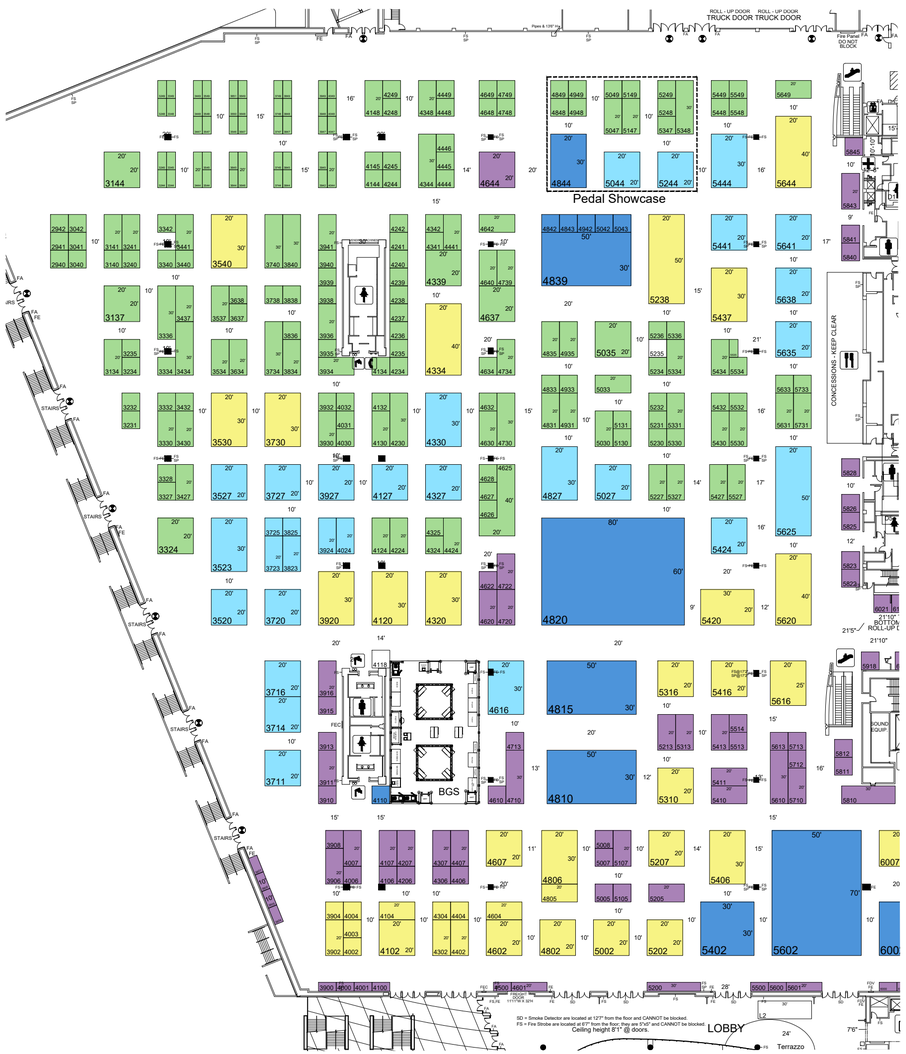
**Missed Target date/time charges:**
- Failure to meet your assigned target date/time, without an approved change form, will result in additional fees.
- Clearly labeled product may be delivered independent of the exhibit, after assigned target without incurring additional fees.

Plan as of 10/26/2026

# January 28 – 30, 2027 • Anaheim, CA

# FREIGHT TARGET CHECK-IN

## Hall D Booths: 25-33, 2840-6351, D1, D3, D5




**FREIGHT TARGET CHECK-IN SCHEDULE**

**Marshalling Yard Truck Check-In Time (Schedule as noted)**

| | | | |
|---|---|---|---|
| | NOON | Friday, | January 22, 2027 |
| | 7 AM | Saturday, | January 23, 2027 |
| | 11 AM | Saturday | January 23, 2027 |
| | 7 AM | Sunday, | January 24, 2027 |
| | 11 AM | Sunday, | January 24, 2027 |
| | 7 AM | Monday, | January 25, 2027 |
| | 11 AM | Monday, | January 25, 2027 |
| | 7 AM | Tuesday, | January 26, 2027 |
| | 11 AM | Tuesday, | January 26, 2027 |
| Last In | 7 AM | Wednesday, | January 27, 2027 |

***This freight target schedule is not your unload time at the Convention Center. It is the time your truck may check into the Marshalling Yard. See notes to the right for details.**

**FREIGHT TARGET MAP INSTRUCTIONS:**

1. Locate your exhibit space on the map
2. Determine the corresponding color and target freight check-in time.
- Please note that times may have shifted from previous shows as other shows in the Anaheim Convention Center before or after NAMM can impact the time allocated to NAMM move in/out times.
- Ensure your carrier is aware of the marshalling yard check-in time and location.
3. This is a marshalling yard check-in time, not a freight unloading time
4. Be sure to allow time between your check-in and labor call (4-8 hours)
5. If you would like to request a change to your check-in time, please use this link. Freight Target Change Request Form

**FREIGHT TARGET MOVE-IN OPTIONS:**

**Option 1 – POV (privately owned vehicle) delivery**
- Access the lot from West street – see POV map and carefully review important POV instructions.
- Delivery hours: Wednesday, January 21 – 8am- 1pm

**Option 2 – Ship freight to the Freeman Warehouse**
- Your freight will be delivered to your booth on or before your scheduled target time
- Additional fees may apply – review material handling forms for details

**Option 3 – Ship freight directly to the Anaheim Convention Center**
- Accepting freight based on your target time only
- Target indicates when carrier must check in at the marshalling yard, not the time the truck arrives at the Convention Center
- Deliveries arriving at the Convention Center prior to the official NAMM move-in dates will be turned away

**IMPORTANT MOVE-IN DETAILS:**

Wood crates must have empty labels affixed to them so they can be removed from the show floor by Tuesday, January 20 at 5 pm (except Last In / First Outs)
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**Labor:**
- When scheduling labor, please allow 4-6 hours (halls A-D) and 8 hours (ACC levels 2-3 and ACC north) from your freight target check in time until labor begins. This will ensure that you do not have labor standing around waiting for the freight to be delivered to your exhibit location. It takes time for the carrier to get from the marshalling yard to the Convention Center, unload the freight and then deliver it to your space. Please allow for this time.
- Installation/set up is not required on the same day that your freight is delivered to your space. Please consider the security of your freight, however, it can remain at your space until you arrive to unpack and set up.
- If labor is required outside of normal business hours (8am-4:30pm M-F), please contact Freeman to ensure labor will be available.

**Target Date/Time change request:**
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**Missed Target date/time charges:**
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Plan as of 10/26/2026

# January 28 – 30, 2027 • Anaheim, CA

# FREIGHT TARGET CHECK-IN

## ACC Level 2 Meeting Rooms: 201-213




**FREIGHT TARGET CHECK-IN SCHEDULE**

**Marshalling Yard Truck Check-In Time (Schedule as noted)**

| | | | |
|---|---|---|---|
| | NOON | Friday, | January 22, 2027 |
| | 7 AM | Saturday, | January 23, 2027 |
| | 11 AM | Saturday | January 23, 2027 |
| | 7 AM | Sunday, | January 24, 2027 |
| | 11 AM | Sunday, | January 24, 2027 |
| | 7 AM | Monday, | January 25, 2027 |
| | 11 AM | Monday, | January 25, 2027 |
| | 7 AM | Tuesday, | January 26, 2027 |
| | 11 AM | Tuesday, | January 26, 2027 |
| Last In | 7 AM | Wednesday, | January 27, 2027 |

***This freight target schedule is not your unload time at the Convention Center. It is the time your truck may check into the Marshalling Yard. See notes to the right for details.**

**NOTE: Level 2 and 3 are accessible by elevator only (11'2" Wide x 18' deep x 10' High - 12,000 lbs. capacity). Freight targets are based on elevator access and/or room availability.**

**Pianos or additional product apart from your primary freight delivery must be scheduled separately in advance with Zach Davis at zach.davis@freemanco.com.**

**FREIGHT TARGET MAP INSTRUCTIONS:**

1. Locate your exhibit space on the map
2. Determine the corresponding color and target freight check-in time.
- Please note that times may have shifted from previous shows as other shows in the Anaheim Convention Center before or after NAMM can impact the time allocated to NAMM move in/out times.
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5. If you would like to request a change to your check-in time, please use this link. Freight Target Change Request Form

**FREIGHT TARGET MOVE-IN OPTIONS:**

**Option 1 – POV (privately owned vehicle) delivery**
- Access the lot from West street – see POV map and carefully review important POV instructions.
- Delivery hours: Wednesday, January 21 – 8am- 1pm

**Option 2 – Ship freight to the Freeman Warehouse**
- Your freight will be delivered to your booth on or before your scheduled target time
- Additional fees may apply – review material handling forms for details

**Option 3 – Ship freight directly to the Anaheim Convention Center**
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- Target indicates when carrier must check in at the marshalling yard, not the time the truck arrives at the Convention Center
- Deliveries arriving at the Convention Center prior to the official NAMM move-in dates will be turned away

**IMPORTANT MOVE-IN DETAILS:**

Wood crates must have empty labels affixed to them so they can be removed from the show floor by Tuesday, January 20 at 5 pm (except Last In / First Outs)
Boxes, crates of any material, and product may not be stored behind exhibit space per Fire Marshal policy

**Labor:**
- When scheduling labor, please allow 4-6 hours (halls A-D) and 8 hours (ACC levels 2-3 and ACC north) from your freight target check in time until labor begins. This will ensure that you do not have labor standing around waiting for the freight to be delivered to your exhibit location. It takes time for the carrier to get from the marshalling yard to the Convention Center, unload the freight and then deliver it to your space. Please allow for this time.
- Installation/set up is not required on the same day that your freight is delivered to your space. Please consider the security of your freight, however, it can remain at your space until you arrive to unpack and set up.
- If labor is required outside of normal business hours (8am-4:30pm M-F), please contact Freeman to ensure labor will be available.

**Target Date/Time change request:**
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- Submitting a form does not guarantee approval. Approved changes are valid for one show only.
  Freight Target Change Request Form

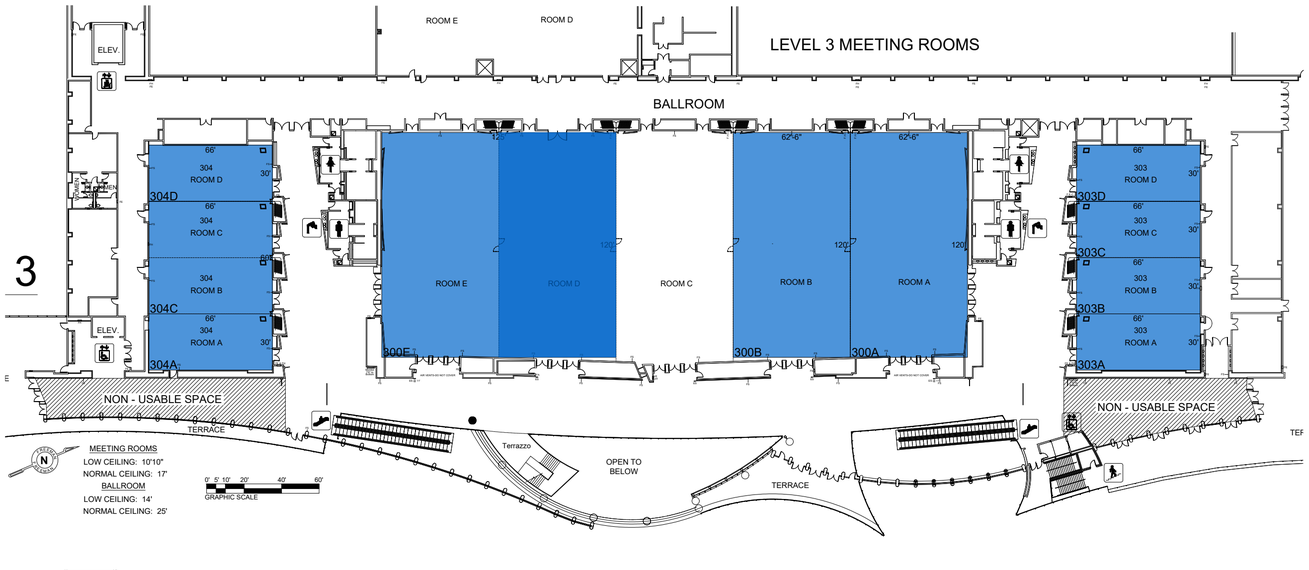
**Missed Target date/time charges:**
- Failure to meet your assigned target date/time, without an approved change form, will result in additional fees.
- Clearly labeled product may be delivered independent of the exhibit, after assigned target without incurring additional fees.

Plan as of 10/26/2026

# January 28 – 30, 2027 • Anaheim, CA

# FREIGHT TARGET CHECK-IN

## ACC Level 3 Meeting Rooms: 300-304




**FREIGHT TARGET CHECK-IN SCHEDULE**

**Marshalling Yard Truck Check-In Time (Schedule as noted)**

| | | | |
|---|---|---|---|
| | NOON | Friday, | January 22, 2027 |
| | 7 AM | Saturday, | January 23, 2027 |
| | 11 AM | Saturday | January 23, 2027 |
| | 7 AM | Sunday, | January 24, 2027 |
| | 11 AM | Sunday, | January 24, 2027 |
| | 7 AM | Monday, | January 25, 2027 |
| | 11 AM | Monday, | January 25, 2027 |
| | 7 AM | Tuesday, | January 26, 2027 |
| | 11 AM | Tuesday, | January 26, 2027 |
| Last In | 7 AM | Wednesday, | January 27, 2027 |

***This freight target schedule is not your unload time at the Convention Center. It is the time your truck may check into the Marshalling Yard. See notes to the right for details.**

**NOTE: Level 2 and 3 are accessible by elevator only (11'2" Wide x 18' deep x 10' High - 12,000 lbs. capacity). Freight targets are based on elevator access and/or room availability.**

**Pianos or additional product apart from your primary freight delivery must be scheduled separately in advance with Zach Davis at zach.davis@freemanco.com.**

**FREIGHT TARGET MAP INSTRUCTIONS:**

1. Locate your exhibit space on the map
2. Determine the corresponding color and target freight check-in time.
- Please note that times may have shifted from previous shows as other shows in the Anaheim Convention Center before or after NAMM can impact the time allocated to NAMM move in/out times.
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3. This is a marshalling yard check-in time, not a freight unloading time
4. Be sure to allow time between your check-in and labor call (4-8 hours)
5. If you would like to request a change to your check-in time, please use this link. Freight Target Change Request Form

**FREIGHT TARGET MOVE-IN OPTIONS:**

**Option 1 – POV (privately owned vehicle) delivery**
- Access the lot from West street – see POV map and carefully review important POV instructions.
- Delivery hours: Wednesday, January 21 – 8am- 1pm

**Option 2 – Ship freight to the Freeman Warehouse**
- Your freight will be delivered to your booth on or before your scheduled target time
- Additional fees may apply – review material handling forms for details

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**IMPORTANT MOVE-IN DETAILS:**

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**Labor:**
- When scheduling labor, please allow 4-6 hours (halls A-D) and 8 hours (ACC levels 2-3 and ACC north) from your freight target check in time until labor begins. This will ensure that you do not have labor standing around waiting for the freight to be delivered to your exhibit location. It takes time for the carrier to get from the marshalling yard to the Convention Center, unload the freight and then deliver it to your space. Please allow for this time.
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**Target Date/Time change request:**
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  Freight Target Change Request Form

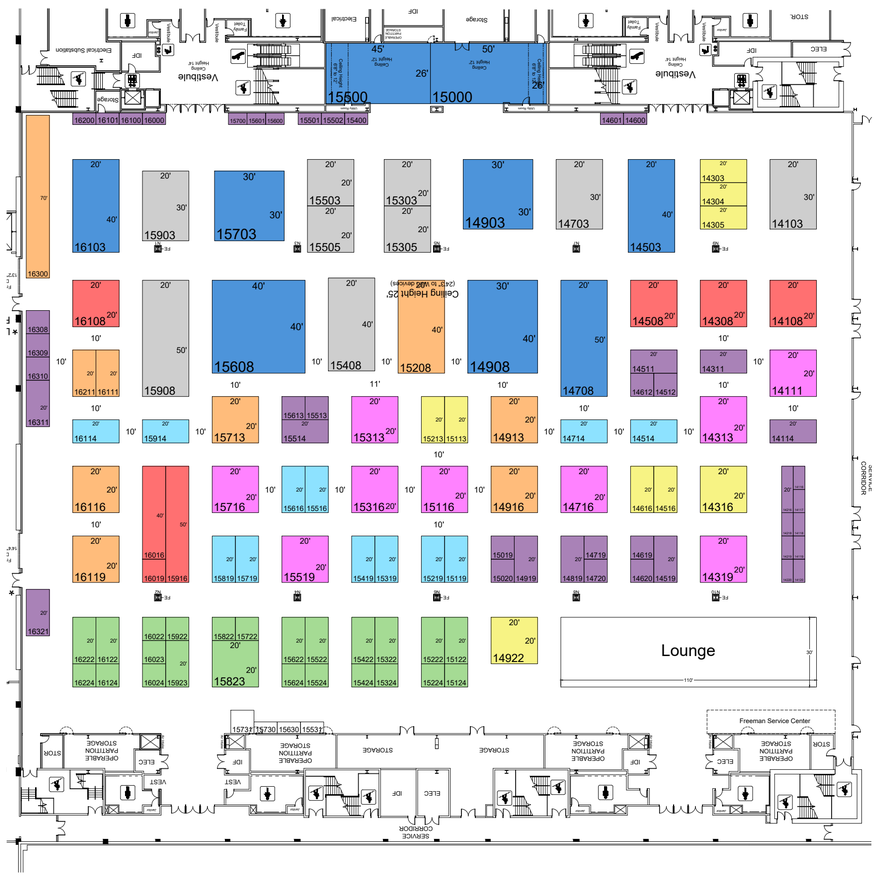
**Missed Target date/time charges:**
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Plan as of 10/26/2026

# January 28 – 30, 2027 • Anaheim, CA

# FREIGHT TARGET CHECK-IN

## ACC North Level 1 Booths: 14000-16323




**FREIGHT TARGET CHECK-IN SCHEDULE**

**Marshalling Yard Truck Check-In Time (Schedule as noted)**

| | | | |
|---|---|---|---|
| | NOON | Friday, | January 22, 2027 |
| | 7 AM | Saturday, | January 23, 2027 |
| | 11 AM | Saturday | January 23, 2027 |
| | 7 AM | Sunday, | January 24, 2027 |
| | 11 AM | Sunday, | January 24, 2027 |
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| | 11 AM | Monday, | January 25, 2027 |
| | 7 AM | Tuesday, | January 26, 2027 |
| | 11 AM | Tuesday, | January 26, 2027 |
| Last In | 7 AM | Wednesday, | January 27, 2027 |

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**FREIGHT TARGET MAP INSTRUCTIONS:**

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2. Determine the corresponding color and target freight check-in time.
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**FREIGHT TARGET MOVE-IN OPTIONS:**

**Option 1 – POV (privately owned vehicle) delivery**
- Access the lot from West street – see POV map and carefully review important POV instructions.
- Delivery hours: Wednesday, January 21 – 8am- 1pm

**Option 2 – Ship freight to the Freeman Warehouse**
- Your freight will be delivered to your booth on or before your scheduled target time
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**Labor:**
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**Missed Target date/time charges:**
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- Clearly labeled product may be delivered independent of the exhibit, after assigned target without incurring additional fees.

Plan as of 10/26/2026

# FREIGHT TARGET CHECK-IN

## ACC North Level 2 Booths: 17100-19317

**January 28 – 30, 2027 • Anaheim, CA**




**FREIGHT TARGET CHECK-IN SCHEDULE**

**Marshalling Yard Truck Check-In Time (Schedule as noted)**

| | | | |
|---|---|---|---|
| | NOON | Friday, | January 22, 2027 |
| | 7 AM | Saturday, | January 23, 2027 |
| | 11 AM | Saturday | January 23, 2027 |
| | 7 AM | Sunday, | January 24, 2027 |
| | 11 AM | Sunday, | January 24, 2027 |
| | 7 AM | Monday, | January 25, 2027 |
| | 11 AM | Monday, | January 25, 2027 |
| | 7 AM | Tuesday, | January 26, 2027 |
| | 11 AM | Tuesday, | January 26, 2027 |
| Last In | 7 AM | Wednesday, | January 27, 2027 |

***This freight target schedule is not your unload time at the Convention Center. It is the time your truck may check into the Marshalling Yard. See notes to the right for details.**

**FREIGHT TARGET MAP INSTRUCTIONS:**

1. Locate your exhibit space on the map
2. Determine the corresponding color and target freight check-in time.
- Please note that times may have shifted from previous shows as other shows in the Anaheim Convention Center before or after NAMM can impact the time allocated to NAMM move in/out times.
- Ensure your carrier is aware of the marshalling yard check-in time and location.
3. This is a marshalling yard check-in time, not a freight unloading time
4. Be sure to allow time between your check-in and labor call (4-8 hours)
5. If you would like to request a change to your check-in time, please use this link. Freight Target Change Request Form

**FREIGHT TARGET MOVE-IN OPTIONS:**

**Option 1 – POV (privately owned vehicle) delivery**
- Access the lot from West street – see POV map and carefully review important POV instructions.
- Delivery hours: Wednesday, January 21 – 8am- 1pm

**Option 2 – Ship freight to the Freeman Warehouse**
- Your freight will be delivered to your booth on or before your scheduled target time
- Additional fees may apply – review material handling forms for details

**Option 3 – Ship freight directly to the Anaheim Convention Center**
- Accepting freight based on your target time only
- Target indicates when carrier must check in at the marshalling yard, not the time the truck arrives at the Convention Center
- Deliveries arriving at the Convention Center prior to the official NAMM move-in dates will be turned away

**IMPORTANT MOVE-IN DETAILS:**

Wood crates must have empty labels affixed to them so they can be removed from the show floor by Tuesday, January 20 at 5 pm (except Last In / First Outs)
Boxes, crates of any material, and product may not be stored behind exhibit space per Fire Marshal policy

**Labor:**
- When scheduling labor, please allow 4-6 hours (halls A-D) and 8 hours (ACC levels 2-3 and ACC north) from your freight target check in time until labor begins. This will ensure that you do not have labor standing around waiting for the freight to be delivered to your exhibit location. It takes time for the carrier to get from the marshalling yard to the Convention Center, unload the freight and then deliver it to your space. Please allow for this time.
- Installation/set up is not required on the same day that your freight is delivered to your space. Please consider the security of your freight, however, it can remain at your space until you arrive to unpack and set up.
- If labor is required outside of normal business hours (8am-4:30pm M-F), please contact Freeman to ensure labor will be available.

**Target Date/Time change request:**
- Change request form is located in the Exhibitor Service Manual in the Forms & Brochures section.
- Submitting a form does not guarantee approval. Approved changes are valid for one show only. Freight Target Change Request Form

**Missed Target date/time charges:**
- Failure to meet your assigned target date/time, without an approved change form, will result in additional fees.
- Clearly labeled product may be delivered independent of the exhibit, after assigned target without incurring additional fees.

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